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Request for Proposal for organizing “International Adventure Aero Sports Tourism Festival” in the State of Madhya Pradesh.

Issued by:

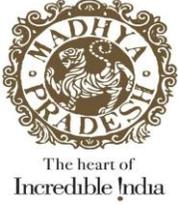
Madhya Pradesh Tourism Board

6th Floor, Lily Trade Wing, Jahangirabad, Bhopal

Website: www.tourism.mp.gov.in

Tel: 0755-2780636

August, 2022



Request for Proposal

Madhya Pradesh Tourism Board

Corporate Identification Number (CIN): U75302MP2017NPL043078

6th Floor, Lily Trade Wing, Jahangirabad, Bhopal

Madhya Pradesh, India. Pin code – 462008

Website: www.tourism.mp.gov.in

NIT No.: 4534/MPTB/2022 and SYSTEM NO. 2022_MPTB_215059

04 August 2022

Request for Proposal for organizing “International Adventure Aero Sports Tourism Festival” in the State of Madhya Pradesh.

MPTB invites offers from agencies for **Request for Proposal for organizing “International Adventure Aero Sports Tourism Festival” in the State of Madhya Pradesh.** The detailed terms & conditions can be downloaded from website [/https://www.mptenders.gov.in](https://www.mptenders.gov.in) /www.tourism.mp.gov.in For any other information contact Mr. Avneesh Yadav (Project Assistant) Mob. No. +91- 7089121967 or e-mail at paaf.mptb@mp.gov.in. Last date and Time for online **Purchase and submission is 14th September 2022 - 03:00 PM .**

Managing Director

1. DISCLAIMER

1. The information contained in this Request for Proposal document (the “RFP”) or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.
2. This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in making their offers (Bids) pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the [Feasibility Report], may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.
3. Information provided in this RFP to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.
4. The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which

may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this Bid Stage.

5. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.
6. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.
7. The issue of this RFP does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder for the Project and the Authority reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.
8. The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

Definitions

In this Tender Document, unless the context otherwise requires or provides for, the following words and expressions shall have the meanings as are hereinafter respectively assigned to them:

- a. "Authority" or "MPTB" shall mean Madhya Pradesh Tourism Board;
- b. "Agreement" OR "Service Agreement" or "SA" shall mean the legal document, including recitals, schedules and attachments which may be amended,

supplemented or modified in accordance with the provisions, as executed between MPTB and the Preferred Bidder

- c. "Bid" means the documents in their entire form submitted by the Bidder in response to the Tender issued by the Authority in accordance with the provisions thereof;
- d. "Bidder" shall mean such Person who / which (as the case may be) has submitted a bid pursuant to the Tender;
- e. "Bid Due Date" shall mean the last date for submission of Bids,
- f. "**Letter of Award**" or "LOA" shall mean the letter issued to the Preferred Bidder by MPTB.
- g. "**Tender Fee**" shall mean an amount of Rs. 5,000 (Five Thousand Only) plus GST as applicable plus e procurement portal charges as applicable payable through online payment at e-Procurement portal (<http://mpeproc.gov.in>).

2. Data Sheet

S/ N	Particulars	Description
1.	Nature of Work	Request for Proposal for organizing "International Adventure Aero Sports Tourism Festival" in the State of Madhya Pradesh.
2.	Proposals Invited by	Managing Director, Madhya Pradesh Tourism Board, Government of Madhya Pradesh
3.	Date of issue of RFP document	05/08/2022
4.	Last date for submission of Pre Bid Queries	24/08/2022 till 12:00 pm
5.	Date of Pre-Bid Meeting	24/08/2022 at 03:00 pm at the Madhya Pradesh Tourism Board, 6th floor lily trade wings, Jahangirabad, Bhopal - 462008
6.	Start date of submission of Bids	05/09/2022
7.	Last Date for Submission of Bids	14/09/2022 till 03:00 pm.
8.	Date of Opening of PQ cum Technical Bids	15/09/2022 at 03:00 pm
9.	Date of Technical Presentations	To be decided
10.	Date of Opening of Financial Bids	Would be communicated to the shortlisted bidders
11.	Websites for downloading RFP Document, Corrigendum's, Addendums etc.	https://mptenders.gov.in , www.tourism.mp.gov.in
12.	Cost of RFP Document	Rs. 5,000 (Five Thousand Only) plus GST as applicable plus e procurement portal charges as applicable. To be paid online through e-procurement portal.
13.	Earnest Money Deposit (EMD)	Rs. 1,00,000 (Rupees One Lakhs Only) To be paid online through MP tenders portal.

14	Return of EMD	EMD of the bidders not selected will be returned not later than 180 days from Proposal Due Date. The selected bidder's EMD shall be returned upon submission of performance security. Bids not accompanied by the EMD shall be rejected.
15.	Validity of Proposal	Proposals must remain valid for 180 days from the Bid submission date.
16.	Performance Security	Equivalent to 10 % of the total value of the contract for five years.
17.	Method of Selection	"QCBS (Quality and Cost Based Selection) 70% weightage to Technical Score (TS) and 30% weightage to Financial Score (FS)
18	Contact Person Details	Project Assistant (Adventure) Madhya Pradesh Tourism Board 6th floor lily trade wings, Jahangirabad, Bhopal - 462008 (India) Contact - 7089121967/0755-2780636 Email - paaf.mptb@mp.gov.in

Notes:

1. **Madhya Pradesh Tourism Board** reserves the right to change any schedule of bidding process.
2. The mode of submission of bid is only online through e-procurement portal (www.mptenders.gov.in). No physical submission of the bids shall be entertained.
3. Any future Corrigendum/Information shall be posted only on e-procurement portal of GoMP. Bidders are advised to keep visiting the e-procurement portal for further updates.

I. INTRODUCTION & BACKGROUND

(A) INTRODUCTION

Madhya Pradesh can easily be described as the best state of the nation, in terms of richness and diversity of tourism destinations. The state has three world heritage sites namely Sanchi, Bhimbetka and Khajuraho. Madhya Pradesh is not called the 'heart of India' only because of its location in the center of country. It has been home to cultural heritage of Hinduism, Buddhism, Jainism and Islam. Innumerable monuments, exquisitely carved temples, stupas, forts and palaces are dotted all over the State. The natural beauty of Madhya Pradesh is equally varied. Consisting largely of a plateau, the State has everything. Spectacular mountain ranges, meandering rivers, huge water bodies and miles of dense forests. But perhaps the best part about MP is its accessibility. It is equally close to major tourist destinations from the North, South, East and West.

In the last few years, the Government of Madhya Pradesh has initiated a number of measures to position the state as the leading tourism state globally.

(B) OBJECTIVE

MPTB invites offers from expert agencies for organizing “International Aero Sport Tourism Festival” for coming 5 financial years at different locations in the state of Madhya Pradesh. The total duration of event shall be for a week.

The main objective of the event is to establish & promote Madhya Pradesh as the preferred destination for air-based tourism activity in Central India. The event is to be organized to provide air-based adventure activities, amenities and enhanced tourist experience. It includes a plethora of activities like air-based adventure activities, leisure events, sports, cultural activities, art, craft, tent city, camping, cuisine & other soft adventure activities. It must greatly stimulate the local economic providing both employment and entrepreneurship opportunities to the locals of the Madhya Pradesh. The overall objective of the agency is to establish air-based tourism adventure activities across Madhya Pradesh in the coming years.

(C) SCHEDULE OF EVENT

1. Agency is expected to conduct the first event in financial year 2022-2023 (1st April to 31st March).
2. Agency is expected to declare tentative dates for next financial years 2023-2024, 2024-2025, 2025-2026, 2026-2027 (1st April to 31st March).
3. Agency will finalize event dates every year as per direction of MPTB officials.
4. Agency will suggest event location every year and finalize as per direction of MPTB officials.

(D) SCOPE OF WORK AND TERMS & CONDITIONS:-

1. **LAND:** Agency is expected to do recce and suggest 05 location options to conduct aero sports activity as per International Standards & Guidelines. In case of government land, MPTB will support the agency. Also, check the availability and feasibility of land and arrange it for the activity. In case of private land bidder is expected to negotiate the rent and inform MPTB official accordingly. Land locations selected by the agency to be physically verified by MPTB officials before clearance.
2. **SITE DEVELOPMENT:** Agency will do the entire earthwork like runway, platforms etc. required for the event. All other infrastructure support like water supply, power supply, and other mandatory permissions shall be arranged by Selected Agency. However, administrative support to get approvals etc. shall be provided by MPTB. Any activity / activities requiring permanent set up or infrastructure shall not be permitted under this tender. Agency will have to use available native resources in order to boost local economy at the time of execution of the event.
3. **INFRASTRUCTURE:** Agency will be responsible for the development of all the required infrastructure like stage, counters, seating arrangements, stalls, carpeting, entry gate, barricading, venue branding, service tents, food zone, waiting area, sound system, general lights, generators etc.
4. **ADVENTURE ACTIVITY AREAS:** Agency will develop adventure tourism experience zone at venue apart from main activity. Its mandatory to install and display adventure gear exhibition with proper instructor to explain the use of equipment, camping area, tent city (accommodation for 200 people) land-based activities like artificial wall, basic obstacles, rope course display etc. at every venue. If the water body is available agency is expected to conduct water-based adventure activity like kayaking, boating etc & install soft adventure activities. MPTB will help the agency to get the required NOC & approvals from the irrigation department / concerned department.
5. **ACTIVITY CHARGES:** Agency has to suggest other activities related to the main activity. Tourist can enjoy activities on the chargeable basis. The agency will levy nominal charges directly from them. All permissions and safety measures to be taken by the agency only. Rates of the activities should be as per norms, universal as per applicable rates. Any other activity can be organized subject to approval from MPTB.
6. **ENTERTAINMENT ARENA:** Arena should have a grand stage including comprehensive world- class audio/ visuals, speakers, LED screens (min. 2 screens of size 12 x 10), Lights, AV Console with technician support and sitting

arrangements in theatre formats to accommodate a minimum of 500 people for cultural and other entertainment (approx. size 15000 sq. ft area).

7. **GRAND CULTURAL EVENING:** Agency is expected to conduct one evening event with live musical band with blend of folk culture of Madhya Pradesh as a part of entertainment for the pilots & visitors. Artist management charges will be borne by agency only.
8. **COVERED DOME:** Agency has to create sufficient covered space for parking of aero sports equipment at the venue.
9. **VVIP LOUNGE AREA:** Agency shall be required to erect temporary lounge for VVIPs & Media persons.
10. **COVERED FOOD AREA:** Agency shall be required to erect temporary food area with seating arrangement of 100 pax to serve food to pilots & technical staff with proper housekeeping staff.
11. **OTHER FACILITIES: -**
 - Information counter: - Setting up one information counter for disseminating the festival and other related information for the resident delegates.
 - Medical Facilities: - Medical Facilities and first aid arrangements with a doctor on call & attending medical staff.
 - Fire Brigade /Fire Extinguishing system: - Fire Brigade with a fire extinguishing system with adequate manpower for an emergency should be stationed at prominent locations during all days of the events.
 - Mobile Toilet: - Agency must provide a requisite mobile toilet facility for the local public during all days of the festival. At least two mobile toilets should be put up every 100-meter distance.
 - Drinking water Facilities: - Agency must provide drinking water facilities for the local public.
 - All expenses related to arrangement for police personnel deployed by the district administration during the festival will be borne by the Agency.
 - All the expenses related to the information centre, medical facilities, safety and security and waste management will be borne by the agency only.
12. **SECURITY:** Agency shall be required to arrange sufficient security guards (24x7) for the event. Selected Agency will provide full and adequate support to ensure an appropriate level of security for Team, Contractor staff and all associate participants to prevent and/or mitigate known human and health threats. Selected Agency will provide a security plan. Security and safety of the equipment and tools of agency

are to be installed at their own risk. The security arrangements for the same shall be sole responsibility of the agency. The Authority shall have the right to inspect the Project Facility anytime. MPTB shall pay no extra amount in case of any loss, damage, theft or accident.

13. **SUSTAINABILITY:** Selected Agency will adopt a sustainable tourism activity during the event (water cisterns vs. bottled water, recycling packaging material, no plastics, no straws etc.).
14. **BULK INSURANCE:** The Selected Agency shall be responsible to take bulk insurance (500 pax.) for the tourists/guests as well as operating staff and other technical staff and the copy of the same shall have to be deposited with the MPTB before start the operation. Selected Agency shall be responsible for any mishap or unforeseen event/accident during event. MPTB shall not be responsible of any mishap or unforeseen event/accident for operation of such activities by selected parties.
15. **QUALITY ASSURANCE:** The Selected Agency shall install necessary equipment and should ensure they are of good quality conforming to international standards. All equipments procured for aero sports should be according to national/ international standards and follow Government of India/ State Government safety guidelines.
16. **PERMISSIONS:** All sanctions, permissions, no objections, letters of intent, consent, licenses, Certification, clearance, approvals etc. shall be obtained by the Selected Agency at their own cost and such document shall be kept effective and in force at all material times throughout the operation period. The Selected Agency has to confine his activities only within the specified area handed over to them by concerned authority/owner of the land. All costs, charges, including stamp duty and registration charges, etc. shall be borne by the selected bidder / operator. The MPTB will not be vicariously liable for any act of the Selected Agency. Selected Agency shall alone be liable for violation of any law and the Selected Agency agrees to indemnify the MPTB from all claims. The Selected Agency should arrange electricity, water and maintenance and other facility at their own cost. MPTB will facilitate the process of paperwork with government agencies.
17. **VENUE SET UP:**

The Event site should essentially reflect an adventure theme décor and ambience with, at the same time; a professional type layout as per the requirement of the event.

 - (a) Visible, prominently and easily accessible information counter for the event.
 - (b) Easy accessibility and visible, double sided signage's for all participants.
 - (c) Designated Separate Areas for various activities.
 - (d) The agency shall provide access control through entry Points. Different access

for each activity.

- (e) Agency shall also provide ID Cards & uniforms for staff working in the event. Selected bidder will deploy the workers having medical certificate along with police verification.
- (f) Fire safety equipment in and around the activity area with fire, electrical safety audit certificate. The Selected Agency will take all legal permissions or clearances for conducting the event. Fire brigade, Ambulance, First Aid medical facilities with physician. MPTB will assist the agency.
- (g) The Selected Agency shall make their own arrangements for boarding, lodging, food & transport etc. for their staff at their own cost. No such facilities shall be provided by MPTB.
- (h) The event management team will be connected with Walkie-talkies.
- (i) The bidder shall arrange for silent DG Set of sufficient capacity as per electricity requirement.

18. PUBLICITY

Publicity and promotion of the event outside the venues 05 hoardings of 15X10 fit size for a period of 12 days to be displayed before the event opening date at main approach roads in the city, proper display and hoardings at Nearest airport, and railway station. 10 folding Standees of 3X6 fit size at major Hotels in the venue city. Hoarding should be in display 12 days before the event, till inauguration date. Agency has to do online & offline promotion of event. MPTB will also promote on their promotional platforms like:- Instagram/Facebook /Twitter etc. Video teasers ads to be prepared and promoted by the agency. (Agency has to take prior approval from MPTB). Pre event promotions (Hoardings, Print Ads, OOH etc) in the nearby major cities of aero sports location.

19. INAUGURAL PROGRAMME

Inaugural programme shall be organized at the venue. For inauguration of the programme the agency shall provide and arrange:

- a. Sitting arrangement for 500 persons.
- b. 15 persons capacity dais high raised (H 2.5'X30X40') with Backdrop and flower decoration with a green room and a safe house.
- c. One Screen in front of the dais.
- d. Complete AV Console.
- e. 02 no of podiums
- f. Flower bouquets and other ancillary requirements.
- g. Live streaming of the event on social media and other platforms.
- h. Adequate decore & sitting arrangements for VIPs.

20. DIGITAL MARKETING AND PROMOTION

The agency shall be responsible for following

- a. Creation and Maintenance of a microsite – a microsite specially Designed for the Madhya Pradesh Aero sports festival would be created and maintained by the agency that would provide all the relevant and necessary information as per the requirement of the festival.
- b. Social Media Promotion – the agency would create social media handles for the festival on various popular platforms like Facebook, Twitter, Instagram etc. to promote the festival and to disseminate the information to the Targeted Audience.
- c. Paid Digital Promotion – The agency would be providing digital media plan to target the relevant pan India audience with demographical, geographical, interest targeting etc. the plan will be released after the approval from Authority.
- d. Content and press note Creation – The agency would be solely responsible for the creation of all the content required for digital marketing and promotion of the event.
- e. Sufficient publicity in print and electronic media (radio), Min 02 weeks before from the date of event.
- f. Venue Branding:
 - a) Venue should comprise of proper signage. Signages are also required on the roads for public coming from major highways.
 - b) Venue should be properly lit. Arrangement of silent generators should be done.
 - c) Agencies will provide soft copy of photos & videos to the MPTB. Short film (2 min) in post event report must include video bytes of participants, officials, public review etc.
 - d) Designing, printing and mounting of branding at the site including backdrop, standees, signage etc. and OOH promotion.
 - e) Set-up of event office, lounge area for VVIP, food area for pilots
 - f) Crowd management, parking management, arranging separate washrooms for ladies and gents at the venue ensuring proper sanitation, firefighting system installation, CCTV installations etc. MPTB will provide non-financial assistance to the agency
 - g) Manage all clearances and approvals for the Project, if required. MPTB will facilitate in managing clearances and approvals.
 - h) Recruitment, manage and training of staff required for the proposed activity.

21. **AERO SPORTS:** The scope of work for the agency will include (but not limited to the following:

- (a) Registration of international and national pilots for the festival. The bidder has to ensure participation of at least 35+ pilots in which 10 pilots should be of

International Aero sports standard.

- (b) Arranging for the lodging and boarding and transportation of the pilots to the venue
 - (c) Providing a welcome kit to the Pilots comprising of t-shirt, jacket and a cap.
 - (d) Assigning enough well-trained manpower at the venue to assist pilots for various activities.
 - (e) The festival should comprise of the following activities:
 - Competitive segment of the pilots
 - Air based Joyrides for the visitors (air safari, helicopter ride, kite safari or other air-based activity).
 - Hot Air Ballooning (minimum 10 unit per location)
 - Para motoring / Power Hang Gliders (minimum 10 unit per location)
 - Aero modeling / Radio control flying (minimum 10 unit per location)
 - Sky diving
 - Kite Flying
- (Note: The Authority may at it discretion require the number of the minimum units for Hot Air Balloon, Para motoring / Power Hang Gliders and Aero modeling / Radio control flying activities to be increased at any desired location).*
- (f) Organizing grand felicitation ceremony on the last day of the festival for pilots and invited guests.
 - (g) The bidder should organize various other activities in the festival to provide complete entertainment and value-for money for the audience.
 - Joy Rides
 - Fun Games
 - Live Music
 - Food Court and other suggestive

22. CONTRACTOR STAFFING:

1. Consistent Contact. Selected Agency will provide at least one (1) consistent primary contact and one (1) secondary back-up contact for the entire term of this agreement. Selected Agency will provide contact names upon signature of the agreement.
2. Selected Agency Contacts. Selected Agency will provide all names, phone, and email address information for all key contacts associated with event.
3. Selected Agency Staffing/Volunteers. Selected Agency will provide support team to work at the venue and other places to assist tourists/guests as per requirement.

21. POST EVENT REPORT:

- a) Hi-res photos and 5-10-minute-high quality film covering the event and activities shall also be submitted to MPTB. Post event report covering each activity and as per

scope of work including details like media coverage etc. of event in both hard and soft copies within 15 days from the close of the event.

- b) List of participant pilots.
- c) Raw data of photos & videography in hard disk

22. MISCELLANEOUS:

The agency shall also be responsible for the following deliverables:

- a. The supervisory head of the staff placed at the station should necessarily be a full-time employee of the agency selected from a managerial position only.
- b. Any other activity and additions to the event as instructed by MPTB.
- c. After the event, the venue shall be handover duly neat and clean to the concerned authority/Landowner.

23. SPONSORSHIP FOR THE EVENT:

In order to meet the additional expenses of the event, the agency can generate sponsorship from outside which will be retained by the agency. MPTB will support and help the agency if needed.

(E) BRIEF DESCRIPTION OF THE SELECTION PROCESS

The Authority has adopted a Single-Stage two envelop bidding process (collectively referred to as the "Bidding Process") for selection of the bidder for award of the Project. At first, the evaluation (the "Qualification-Criteria phase of the process involves Qualification of interested parties (the "Bidder"), in accordance with the provisions of this RFP shall be done.

At the end of first phase, the Authority will finalize a list of **Top 6** qualified Bidders who will be selected and eligible for evaluation in the Second phase (The Financial Proposal) and then only financial Bids of whom will be opened on a pre-decided date & time.

The Bidder will be selected through QCBS process.

II. INSTRUCTIONS TO BIDDERS

(A) GENERAL

1. RFP document

The document can be downloaded from the official website of the Authority tourism.mp.gov.in. Cost of RFP document to be paid is Rs. 5,000 (Five Thousand Only) plus GST as applicable plus e procurement portal charges as applicable through online payment at e-Procurement portal (<http://mpeproc.gov.in>).

2. Eligibility of Bidders

To be eligible for pre-qualification and short-listing for evaluation of Technical and Financial Bid, a bidder shall fulfil the following conditions of eligibility. Applicants must read carefully the minimum conditions of eligibility (the "Conditions of Eligibility") provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation. The applicant shall submit only one bid against the tender.

- 2.1. An agency may bid individually or form a consortium / joint venture with other agencies to bid for this tender. In case of a consortium/joint venture, all required documents for eligibility or otherwise, may be submitted by one or multiple stakeholders, similarly all documents may be signed by any one of them, as per their specializations. For the purpose of this tender, the bidder – be it an individual agency or a consortium or a joint venture, will be referred to as "The Agency", in the language of the tender.
- 2.2. The Agency can be a company incorporated/registered under the Companies Act or, Partnership Firm registered under The Indian Partnership Act or, a Limited Liability Partnership registered under the Limited Liability Partnership Act or registered proprietary firm in India, for at least 5 years up to the date of submission of this tender. Appropriate documents supporting their status must be submitted along with the proposal. Agency shall be a member of ATOAI/ATTA or empanelled adventure/event agency of any state tourism board.
- 2.3. The bidder should have experience in conducting and management of tourism activities including Aero Sports Activities/ Event for any state tourism department / government organization at field level in the last five years which will include at least 5 aero sports activities at a time (like Para motoring, parasailing, aeromodelling, hot air ballooning, fly pass, helicopter ride etc.) Experience of conducting aero sports events in the last 3 years with minimum participation of 25 Para motoring pilots. (MPTB will consider if the agency organizes the event with partnership with other agency)

- 2.4. Financial eligibility: The bidder agency should have an annual average turnover of INR 3.00 Crores certified by chartered accountant during last 3 (three) financial years ending 31.03.2022 (2019-20, 2020-21, 2021-22).
- 2.5. Agency must furnish documents which reflect the experience of organizing similar event in past. Agency has to submit past work order from any state tourism department / government organization to conduct aero sports activities.
- 2.6. Field members of the company must be qualified in First - Aid / C.P.R by Red Cross or equivalent body or Certificate Course conducted by the Adventure Tour Operators Association of India.
- 2.7. Particulars in the form of CVs regarding the team leader and core team of at least 5 key personnel (who will be heading the respective domains of the event management and the branding & promotion)
- 2.8. Marketing experience, International Pilots and affiliation with aero sports of India/ Aero club of India. Agency has to submit certificate & license of pilots at the time of bidding.

3. General Terms of Bidding

- 3.1. All documents submitted by the Applicant(s) will be treated as confidential.
- 3.2. Authority reserves the right to accept or reject any or all applications, without thereby incurring any liability to the affected Applicant(s) or any obligation to inform the Applicant(s). Authority also reserves the right not to award or enter into any contract or agreement with any Applicant(s), and may terminate the procurement process at any time without thereby incurring any liability to any Applicant.
- 3.3. Failure by any Applicant(s) to provide all of the information required in the proposal or any additional information requested by Authority may lead to rejection of the Applicant's proposal in its entirety.
- 3.4. Applicants have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the Applicant or termination of its Contract at any stage.
- 3.5. A recommendation for award of Contract will be rejected if it is determined that the recommended Firm has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question; in such cases the Authority will declare the Firm and/or members of the consortium ineligible, either indefinitely or for a stated period of time and will be blacklisted.
- 3.6. Wherever required by applicable laws, Authority shall deduct taxes at source, from the amounts payable, and shall provide to the firm/Agency the appropriate tax deduction certificate evidencing payment of such taxes.

3.7. It may be noted that the Bidders cannot prescribe any time limit for the validity of all the rates quoted in the financial bid. (Conditional bid will be rejected)

4. Cost of Bidding

The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

5. Right to accept and to reject any or all bids:

Notwithstanding anything contained in RFP, MPTB reserves the right to accept or reject any Bid and to annul the Bidding process and reject all Bids, at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the MPTB's action.

6. Contents of the RFP

The proposal should be submitted as follows: - Technical Proposal to be submitted online only with the format includes Annexure I to V).

7. Clarifications

Agency may request a clarification on any aspect of the bid documents before the pre-bid meeting. Any request for clarification must be sent in writing by paper-mail (through Courier), or electronic mail to Madhya Pradesh Tourism Board. at the address indicated in the Data Sheet. MPTB will try to respond through website and notify the clarifications thereon at any time at least 10 days before the submission of Proposals. After this no request for clarification shall be accepted. The MPTB may, for any reason, whether at its own initiative or in response to a clarification request by a firm, modify the bid documents (RFP) by amendment. The amendment will be notified through MPTB website i.e. tourism.mp.gov.in and will be binding on them. MPTB may, at its discretion, extend the deadline for the submission of Proposals.

8. Amendments Modification of RFP

I. At any time prior to the deadline for submission of bids, Authority may, for any reason, whatsoever at its own initiative or in response to clarifications requested by Bidder, modify the RFP by the issuance of Addenda and the same shall be notify through website i.e. tourism.mp.gov.in.

II. Any Addendum thus issued will be notified through MPTB website i.e.

tourism.mp.gov.in All such amendments/addendum will become part of the bidding document.

III. In order to afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, Authority may, at its own discretion, extend the Bid Due Date.

9. Preparation & submission of Bids

(a) Language

The Bid and all related correspondence and documents in relation to the Bidding Process shall be in English language. Supporting documents and printed literature furnished by the Bidder with the Bid may be in any other language provided that they are accompanied by translations of all the pertinent passages in the English language, duly authenticated and certified by the Bidder. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Bid, the English language translation shall prevail.

(b) Format & signing of Bid

- The Bidder shall prepare original copy of the documents comprising the Bid as described in the TENDER. The Bidder bidding for the project has to submit Technical Bid of the Project along with all relevant required documents and EMD through E Procurement portal only.
- The Bid shall be signed by a person or persons duly authorized to sign on behalf of the Bidder.
- The Bid shall contain no alterations, omissions or additions, except those to comply with instructions issued by the Authority, or as necessary to correct errors made by the Bidder, in which case all such corrections shall be initialed by the person or persons bidder to sign the Bid.

(c) Submission & marking of Bid

The Bidder shall submit the Bid in two Parts as below:

I: Technical Bid

The Technical Bid is to be uploaded to be submitted online only through the website www.mptenders.gov.in

II: Financial Bid:

The Financial Bid is to be submitted online only through the website www.mptenders.gov.in

The Bidder shall submit its Financial Bid online only as per the prescribed format.

10. Bid Due Date

- i. Bids should be submitted on the Bid Due Date at the address provided in the RFP in the manner and form as detailed in this RFP.
- ii. The Authority may, in its sole discretion, extend the Bid Due Date by issuing an Addendum in accordance with the RFP uniformly for all Bidders.

11. Modifications/ Substitution/ Withdrawal of Bids

- i. The Bidder may modify, substitute or withdraw its Bid after submission, provided that written notice of the modification, substitution or withdrawal is received by the Authority prior to the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.
- ii. Any alteration/modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

12. Rejection of Bids

- i. The Authority reserves the right to accept or reject all or any of the Bids without assigning any reason whatsoever. It is not obligatory for the Authority to accept any Bid or to give any reasons for their decision.
- ii. The Authority reserves the right not to proceed with the Bidding Process at any time, without notice or liability, and to reject any Bid without assigning any reasons.

13. Validity of Bids

The Bids shall be valid for a period of not less than 180 (one hundred and eighty) days from the Bid Due Date. The validity of Bids may be extended by mutual consent of the respective Bidders and the Authority.

14. Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising the Authority in relation to, or matters arising out of, or concerning the Bidding Process. The Authority will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or

privilege of the statutory entity and/ or the Authority.

15. Correspondence with the Bidder

The Authority shall not entertain any correspondence with from any Bidder in relation to acceptance or rejection of any Bid.

16. Earnest Money Deposit and Performance Security :

- i. The Bidder shall furnish, as part of its Bid, an Earnest Money Deposit (EMD) amount of Rs. 1,00,000/- (Rupees One Lakh only) to be submitted Online Only. The EMD shall be refundable to unselected Agency not later than 120 (one hundred and twenty) days from the Bid Due Date. Except in case of the 2nd ranked bidders. EMD of the 2nd ranked bidder shall be returned on signing of the agreement with the selected bidder. The selected bidder's EMD shall be returned upon submission of Performance Security. Bids not accompanied by the EMD shall be rejected.
- ii. Any Bid not accompanied by the EMD shall be summarily rejected by the Authority as non- responsive.
- iii. The EMD of unsuccessful Bidders will be returned promptly without any interest.
- iv. The EMD shall be forfeited as Damages without prejudice to any other right or remedy that may be available to the Authority under the Bidding Documents and/ or under the Agreement, or otherwise, under the following conditions:
 - a) If the Bidder withdraws its Bid during the Bid Validity Period as specified in this RFP and as extended by mutual consent of the respective Bidder(s) and the Authority;
 - b) If the Bidder submits a conditional Bid which would affect unfairly the competitive position of other Bidders who submitted substantially responsive Bids.
 - c) If a Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice;
 - d) In the case of the Preferred Bidder, if the Bidder fails within the specified time limit to:
 - Sign and return the duplicate copy of LOI;
 - Furnish the required Performance Security within the period prescribed there;
 - Sign the Agreement.
 - e) Any other conditions, with respect to the Preferred Bidder, for which

forfeiture of Bid Security has been provided under this RFP.

17. Performance Security

The Selected Agency will Deposit at 10 % Performance Security of the total value of the contract for five years in the form of Account Payee Demand Draft or a Bank Guarantee from a Commercial Bank in an acceptable form or in the form of a Fixed Deposit in Joint Name, first name should be MPTB & second name will be organizing agency name receipt pledged to the Madhya Pradesh Tourism Board. The Performance Security should remain valid for a period of 90 days beyond the completion of the period of contract.

III. OPENING & EVALUATION OF BIDS

- i. The Authority will open all the Bids received (within stipulated time) containing the Technical Bid and announce the names of (i) Bidders. In the event of specified date of Bid opening being declared as a holiday for the Authority, the Technical Bid will be opened at the appointed time and location on the next working day.
- ii. Technical Bid shall then be opened. Evaluation of Technical Bid and Determination of Responsiveness of the same.
- iii. Prior to evaluation of Technical Bids, the Authority will determine whether the Bid is accompanied by the required EMD and Tender Fee submitted online.
- iv. If the EMD furnished does not conform to the amount and validity period as specified in this RFP document and has not been furnished in the form specified in the RFP, the Bid shall be rejected by the Authority as non-responsive.
- v. Test of Responsiveness- Prior to evaluation of Bids, the Authority (MPTB) shall determine whether each bid is responsive to the requirements of the RFP. A bid shall be considered responsive only if;
 - a. it is received in as per the formats provided in the RFP
 - b. it is received by the Bid due date including any extension there of
 - c. it is duly signed and marked as stipulated in the RFP
 - d. it is accompanied by EMD as stipulated specified in this RFP
 - e. it is accompanied by the Power of Attorney as specified in the RFP
 - f. it contains all the information and documents (complete in all respect) as required in the RFP and/or bidding document (in the same format as those specified)
 - g. it does not contain any conditions or qualifications, and
 - h. it is non-responsive thereof
 - i. it contains certificates from its statutory auditors in the formats as specified
- vi. The Technical Bid will further be examined to determine whether the Bid has been properly signed, meets the eligibility and qualification criteria in terms hereof, has the required financial capabilities as set out in this RFP, is accompanied by the requisite certificates, undertaking and other relevant information specified in this RFP document and is substantially responsive to the requirement of the Bidding Documents and provides any clarification for ascertaining the correctness of the information/details that the Authority may require.
- vii. If the Technical Bid of any Bidder is not substantially responsive, the Bid of such

Bidder will be rejected by the Authority and the Bidder will not subsequently be allowed to make its Bid responsive by correction or modification or withdrawal of the non-conforming deviation or reservation. The authority may ask the bidder for any document and clarification as and when required. The Authority shall inform, the Bidders, whose Technical Bid presentation.

- viii. The presentation shall be evaluated on the basis of following parameters:
- Execution plan of the project
 - Concept, theme and design.
 - Effective branding of Madhya Pradesh
 - Creative Ideas for Showcasing Madhya Pradesh as a as a preferred aero sports destination of central India
 - Value additions to Festival for enhancement of tourism sector in Madhya Pradesh.

1. Bid Evaluation Process

- The Bidder shall be shortlisted on the basis of scoring obtained.
- The minimum qualifying marks shall be 70 out of 100 marks.

a. Technical Evaluation

Each bidder has to make a presentation to the bid Evaluation Committee at a date, time and venue as informed by MPTB. The Technical presentation must include all the points and the segregation of marks shall be as follows as mentioned below-

Technical Evaluation Criteria			
Sr. No.	Subject description	Requirements	Marks
A	Bid evaluation		60
	Sectoral &	The bidder should have an annual average turnover of Rs. 3.00 Crores certified by chartered accountant during last 3 (three) financial years ending 31.03.2022 (2019-20, 2020-21 and 2021-22). (for last year, provisional turnover CA certified document may be submitted) Rs.3.00 Cr. - 10 marks For each addl. Rs.1.00 Cr. - 2 mark, max - 20 marks	20

	Financial Capabilities	Empanelment with various Govt. Department <i>Minimum One- 10 marks</i> <i>After each addl. Empanelment- 05 marks, max- 20 marks</i>	20
		The agency must have successfully completed event done for any Govt. tourism department of project cost of minimum value of 3 Crore during the 5 years preceding the proposal due date. Provide work order of the same.	5
		Agency must furnish documents which reflect the expertise of organizing similar event in past. The agency has to submit the past work order of managing/organizing the tourism activities including Aero Sports activities. <ul style="list-style-type: none"> • Date of Event: • Place of Event: (Supporting documents, photos and video of the past event for the record in Hard copy) (01 event – 05 marks, 02-03 event – 10 marks, 03 and more – 15 marks)	15
B	Presentation on proposal		40
	Technical Approach, Methodology and presentation	The applicant shall explain understanding of the objectives of the assignment, the technical approach, and the methodology that would be adopted for implementing the tasks. <i>(15 marks)</i>	15
	Concept, Design for the mandatory components	Concept and Ideas for Identity of the festival and for each individual event with first level designs. <i>(15 marks)</i>	15
	Innovative ideas for value addition in guest's and	The applicant shall propose unique value adding components to the project that enhance the guest and tourist experience. These can be ideas for improving defined	

	tourist's festival Experience, or ideas to enhance local Community/ resources.	events or additional ideas around the overall festival. (10 marks)	10
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- a) The bidders are required to score minimum **70 technical points** (technical marks + presentation) to qualify for opening of financial proposal. On the basis of technical assessment which includes presentation, the financial bids of only the top 3 selected agencies who scores maximum marks in technical qualification will be opened, in the presence of authorized representatives of the agencies. In case, more than 3 bidders secure maximum marks, the financial bids of all the bidders shall be opened. In case, only two agencies qualify; Financial Bids of the two agencies will be opened on the basis of QCBS system. At the discretion of the management Financial Bid may be opened in case of single tender.
- b) The ratio of weight towards quality (technical bid) and cost (financial bid) shall be 70:30.
- c) The agency which scores highest aggregate marks (H1), after adding the scores for the technical and financial evaluation, will be awarded the contract for organizing the event.
- d) The Authority will notify the selected firm/ Agency in writing by registered letter, e- mail etc. After finalization of detailed scope of work, terms & conditions, schedule, and professional fee for the services, the firm selected will be required to enter into a contract agreement with the Authority to provide the envisaged services described in the Scope of work.
- e) The final authority lies at the sole discretion with the Managing Director, MPTB.

b. Opening of Financial Bids

- a. The Authority will consider the 'Financial Bid' of only those Bidders whose Technical Bids have been determined to be substantially responsive in accordance with the RFP and determined to fulfill the qualification criteria as detailed out in the RFP.
- b. The Bidders or their representatives who are present shall sign attendance sheet evidencing their presence.

c. Examination of Financial Bids and Determination of Responsiveness of Financial Bid

- a. MPTB will determine responsiveness of each Financial Bid in accordance with the price quoted.
- b. A substantially responsive Financial Bid is one which conforms to all the terms, conditions and specifications of the bidding documents.
- c. If the Financial Bid of any Bidder is not substantially responsive in terms hereof, the Bid of such Bidder shall be rejected by MPTB and the Bidder shall not subsequently be allowed to make its Bid responsive by correction or withdrawal of the non-conforming deviation or reservation.

2. Correction of Errors

- a. Financial Bids determined to be substantially responsive will be checked by MPTB for any arithmetic errors. Arithmetic errors will be rectified on the following basis: -
- b. Where there is a discrepancy between the amount quoted in the Financial Bid, in figures and in words, the amount in words will prevail over the amounts in figures, to the extent of such discrepancy
- c. The amount stated in the Financial Bid will be adjusted by MPTB in accordance with the above procedure for the correction of errors and shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount of Bid, his Bid will be rejected, and his EMD may be forfeited.

3. Evaluation and Comparison of Financial Bids

- a. In preparing the Financial Proposal, Agencies are expected to take into account the requirements and conditions outlined in the RFP document
- b. This Fee will cover costs / expenses for undertaking work as detailed in the Scope of Work.
- c. MPTB will evaluate and compare only those Financial Bids which are determined to be substantially responsive. For final evaluation (QCBS), total cost of financial proposal will be considered.
- d. The Authority will determine whether the financial proposals are complete, correct and free from any computational errors and indicate correct prices in local currency (Indian Rupee).
- e. In evaluating the Financial Bids, MPTB will determine for each Financial Bid the amount quoted by the Bidder. The Financial Bid shall not include any conditions attached to it and any such conditional financial proposal shall be rejected

summarily.

4. Clarification of Bids

- a. To assist in the examination, evaluation and comparison of Bids, MPTB may, at its discretion, ask any Bidder for authentication the correctness of the information/details furnished by him in his Bid. Such request by MPTB and the response by Bidder shall be in writing or by cable/fax, but no change in the price or substance of the Bid shall be sought, offered or permitted except as required to confirm the correction of arithmetical errors discovered by MPTB in the evaluation of the Bids.
- b. Subject to Sub Clause in the RFP, no Bidders shall contact MPTB on any matter relating to his Bid from the time of Bid opening to the time contract is awarded.
- c. Any effort by the Bidder to influence MPTB in the MPTB's Bid evaluation, bid comparison or contract award decisions may result in the rejection of his Bid.

5. Process to be Confidential

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising the Authority in relation to or matters arising out of, or concerning the Bidding Process. The Authority will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and /or the Authority or as may be required by law or in connection with any legal process.

6. Award of Contract

a. Selection & Award Criteria

- i. The evaluation committee shall evaluate the Technical Proposals on the basis of responsiveness to the Terms of Reference, applying the evaluation criteria, sub-criteria, and point system specified in the tender. Each responsive Proposal will be given a technical score (St). A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP, and particularly the Terms of Reference or if it fails to achieve the minimum technical score indicated in the tender.
- ii. The Client shall evaluate each technical proposal taking into account several criteria. Each criterion shall be marked on a scale of 1 to 100. Then the total points

shall be weighted to become scores.

- iii. The points and the criterion have been specified in the RFP.
- iv. The bidders are required to score minimum **70 technical points** (technical marks + presentation) to qualify for opening of financial proposal. On the basis of technical assessment which includes presentation, the financial bids of only the top 3 selected agencies who scores maximum marks in technical qualification will be opened, in the presence of authorized representatives of the agencies. In case, more than 3 bidders secure maximum marks, the financial bids of all the bidders shall be opened. In case, only two agencies qualify; Financial Bids of the two agencies can be opened at the discretion of the Authority.
- v. The ratio of weight towards quality (technical bid) and cost (financial bid) shall be **70:30**.
- vi. The agency which scores highest aggregate marks (H1), after adding the scores for the technical and financial evaluation, will be awarded the contract for organizing the event.
- vii. The Authority will notify the selected firm/ Agency in writing by registered letter, e-mail etc. After finalization of detailed scope of work, terms & conditions, schedule, and professional fee for the services, the firm selected will be required to enter into a contract agreement with the Authority to provide the envisaged services described in the Scope of work.
- viii. The final authority lies at the sole discretion with the Managing Director, MPTB.

b. Public Opening & Evaluation of Financial Proposals

After the technical evaluation (quality) is completed, MPTB shall notify those agencies whose proposals did not meet the minimum qualifying mark or were considered non-responsive to the RFP and Scope of work and the financial proposals of such bidders will be returned unopened after the signature of the contract.

MPTB shall simultaneously notify the agencies that have secured the minimum qualifying mark, the date, time and place set for opening the financial proposals or as mentioned in the RFP, to enable the agencies to attend the opening of the financial proposals.

The financial proposals shall be opened publicly in the presence of representatives of the agencies who choose to attend. The name of the agencies, the technical points, and the prices quoted shall be read out by MPTB.

The proposal with the lowest cost (Fm) shall be given financial score (Sf) of 100 points. The financial scores of other proposals should be computed as follows:

$$Sf = 100 \times Fm/F$$

Where F= amount of financial proposal Combined Quality and Cost Evaluation

The total score shall be obtained by weighting the combined quality/technical and cost scores and adding them, as follows:

$S = St \times Tw + Sf \times Fw$ Where S = total score

St = combined technical score

Tw= weight assigned to technical score i.e. 0.70 Fw= weight assigned to financial score i.e. 0.30.

The Selected Agency shall be the bidder having the highest score. In the event two or more bidder have same score in the final ranking, the bidder with higher/highest technical score shall be considered as successful bidder. In case two or more bidder have same score in the final ranking and technical score, the bidder with higher/ highest turnover in preceding year shall be considered as successful bidder.

The firm obtaining the highest total score shall be the successful agency.

7. Letter of Intent

After selection, a Letter of Intent (the "LOI") shall be issued, in duplicate, by the Authority to the Agency shall, within 7 (seven) working days of the receipt of the LOI, sign and return the duplicate copy of the LOI in acknowledgement thereof. In the event the duplicate copy of the LOI duly signed by the Agency is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, appropriate the EMD of such Bidder as loss and damage suffered by the Authority on account of failure of the Agency to acknowledge the LOI, and the Authority may select the next Agency in the rank.

After acknowledgement of the LOI as aforesaid by the Agency, it shall cause the Selected Agency to execute the Agreement. The Agency shall not be entitled to seek any deviation, modification or amendment in the Agreement. The Agreement shall be on year-to-year basis.

8. Total Duration of Service:

Total Duration of the Service shall be five years; the agreement shall initially be executed for a period of one year extendable for further period of four year on satisfactory performance (on the same terms and conditions).

9. Fee Payment Structure

- a. Payment will be made to the agency as per following schedule:
 - i. Payment of **10%** of the total amount will be made as mobilization advance against submission of Bank Guarantee for the Mobilize advance amount for 03 months.
 - ii. Payment of further **20%** of the total amount will be made on submitting the event plan, proposed date, action plan, creatives, confirmation & other pre- arrangements task.
 - iii. Payment of further **40%** of the total amount will be made on successful completion of International Adventure Aero Sports Tourism Festival.
 - iv. Payment of balance **30%** of the value of the project will be made after receiving completion report & Films & Other Deliverables as per Scope of Work.
- b. Mode of Financial assistance (for 05 financial years) of event
Following procedure will be adopted to yearly reduce the financial assistance:
 - i. First year (FY2022-2023), MPTB financially assist 100% of event cost.
 - ii. Second year (FY2023-2024), MPTB financially assist 85% of event cost.
 - iii. Third year (FY2024-2025), MPTB financially assist 70% of event cost.
 - iv. Fourth year (FY2025-2026), MPTB financially assist 55% of event cost.
 - v. Fifth year (FY2026-2027), MPTB financially assist 40% of event cost.
- c. **Performance Security/Guarantee**
The Selected Agency will deposit 10% Performance Security of the total value of the contract for five years in the form of Account Payee a Bank Guarantee/ FDR from a Commercial Bank. The Performance Security should remain valid for a period of 90 days beyond the completion of the period of contract.
- d. The agency shall be paid as per the aforesaid payment schedule.
- e. MPTB will issue Work Orders/Release Order, if any, through letter by post or Emails only for the activities required by MPTB under the scope of work and payment will be made only for completing these activities satisfactorily.
- f. Agency shall submit the detailed invoices of the work completed along with credit/debit notes in addition to supporting documents of such invoices
- g. Liquidated Damages: In the event of contractor's failure to complete the work and providing various services within the specified time, the MPTB may, without prejudice to any other rights hereunder, recover from the supplier, as Liquidated Damages, the sum of 10% of the contract price.
- h. Termination by Default: MPTB reserves the right to terminate the contract of any agency in case of change in the Government procedures or unsatisfactory services.
- i. Risk - Purchase Clause: If the contractor, after submission of RFP and the acceptance of the same, fails to abide by the Terms and Conditions of the RFP document or fails to complete the work within the specified time or at any time

repudiates the contract, the MPTB will have the right to:

- Forfeit the EMD.
- Invoke Security Deposit/Performance Bank Guarantee
- In case of completion through alternative sources and if price is higher, the contractor will pay the balance amount to MPTB.
- For all purposes, the work order accepted by the bidder and issued by MPTB will be considered as the formal contract

10. Change of Scope

- 10.1 The Authority may, notwithstanding anything to the contrary contained in this RFP, require the provision of additional works and services which are not included in the Scope of the Project as contemplated by this RFP (the “Change of Scope”). Any such Change of Scope shall be made in accordance with the provisions of this clause and the costs thereof shall be expended by the Selected Agency and reimbursed to it by the Authority.
- 10.2 If the Selected Agency determines at any time that a Change of Scope is necessary for providing safer and improved Services, it shall by notice in writing require the Authority to consider such Change of Scope. The Authority shall, within 15 (fifteen) days of receipt of such notice, either accept such Change of Scope with modifications, if any, and initiate proceedings therefor in accordance with this Clause or inform the Selected Agency in writing of its reasons for not accepting such Change of Scope.
- 10.3 Any works or services which are provided under and in accordance with this clause shall form part of the Project Facility and the provisions of this RFP shall apply mutatis mutandis to such works or services.
- 10.4 In the event of the Authority determining that a Change of Scope is necessary, it shall issue to the Selected Agency a notice specifying in reasonable detail the works and services contemplated thereunder (the “Change of Scope Notice”).
- 10.5 Upon receipt of a Change of Scope Notice, the Selected Agency shall, with due diligence, provide to the Authority such information as is necessary, together with preliminary Documentation in support of:
- (a) the impact, if any, which the Change of Scope is likely to have on the Project; and
 - (b) the options for implementing the proposed Change of Scope and the effect, if

any, each such option would have on the costs and time thereof, including a detailed breakdown by work classifications specifying the material and labour costs calculated in accordance with the schedule of rates applicable to the works assigned by the Authority to its contractors, along with the proposed premium/discount on such rates; provided that the cost incurred by the Selected Agency in providing such information shall be reimbursed by the Authority to the extent such cost is certified by the Authority as reasonable.

- 10.6 Upon receipt of information if the Authority decides to proceed with the Change of Scope, it shall convey its preferred option to the Selected Agency, and the Parties shall, thereupon make good faith efforts to agree upon the time and costs for implementation thereof. Upon reaching an agreement, the Authority shall issue an order (the "Change of Scope Order") requiring the Selected Agency to proceed with the performance thereof. In the event that the Parties are unable to agree, the Authority may, by issuing a Change of Scope Order, require the Selected Agency to proceed with the performance thereof pending resolution of the Dispute, or carry out the works.
- 10.7 The provisions of this RFP, insofar as they relate to Works, shall apply mutatis mutandis to the works undertaken by the Selected Agency under this Change in Scope.
- 10.8 **Payment for Change of Scope**
Within 7 (seven) days of issuing a Change of Scope Order, the Authority shall make an advance payment to the Selected Agency in a sum equal to 20% (twenty per cent) of the cost of Change of Scope as agreed hereunder, and in the event of a Dispute, 20% (twenty per cent) of the cost assessed by the Authority. The Selected Agency shall, after commencement of work, present to the Authority bills for payment in respect of the works in progress or completed works, as the case may be, supported by such Documentation as is reasonably sufficient for the Authority to determine /the accuracy thereof. Within 30 (thirty) days of receipt of such bills, the Authority shall disburse to the Selected Agency such amounts as are certified by the Authority as reasonable and after making a proportionate deduction for the advance payment made hereunder, and in the event of any Dispute, final adjustments thereto shall be made under and in accordance with the Dispute Resolution Procedure.

11. Power of the Authority to undertake works

- 11.1 Notwithstanding anything to the contrary contained in the RFP the Authority may, after giving notice to the Selected Agency and considering its reply

thereto, award any works or services, contemplated under this Change in Scope to any person on the basis of open competitive bidding; provided that the Selected Agency shall have the option of matching the first ranked bid in terms of the selection criteria, subject to payment of 1% (one per cent) of the bid amount to the Authority, and thereupon securing the award of such works or services. For the avoidance of doubt, it is agreed that the Selected Agency shall be entitled to exercise such option only if it has participated in the bidding process and its bid does not exceed the first ranked bid by more than 10% (ten per cent) thereof. It is also agreed that the Selected Agency shall provide access, assistance and cooperation to the person who undertakes the works or services hereunder.

- 11.2 The works undertaken in accordance with this Clause shall conform to the Specifications and Standards and shall be carried out in a manner that minimises the disruption in operation of the Project Facility. The provisions of this RFP, insofar as they relate to Works, shall apply mutatis mutandis to the works carried out under Change in Scope.

12. Reduction in Scope of the Project

If the Selected Agency fails to organize any activity on account of Force Majeure or for reasons solely attributable to the Authority, the Authority may, in its discretion, require the Selected Agency to pay 80% (eighty per cent) of the sum saved therefrom, and upon such payment to the Authority, the obligations of the Selected Agency in respect of such works shall be deemed to have been fulfilled. However, if the Selected Agency fails to organize/poorly organises any activity on account of reasons solely attributable to the Selected Agency, the Authority shall pay not make the payment of Authority's share for such activity not organized

13. Termination Payment

- 13.1 Upon Termination on account of a Selected Agency Default, no Termination Payment shall be due and payable to the agency.
- 13.2 Upon Termination on account of an Authority Default, the Authority shall pay to the Selected Agency, by way of Termination Payment, an amount of expenditure incurred by the agency with an interest of 12 % p.a.:
- 13.3 Upon Termination on expiry of the Agreement Period by efflux of time/Force Majeure, no Termination Payment shall be due and payable to the Selected

Agency;

14. Dispute Resolution

- i. Any dispute, difference or controversy of whatever nature howsoever arising under or out of or in relation to this RFP (including its interpretation) between the Parties, and so notified in writing by either Party to the other Party (the "Dispute") shall, in the first instance, be attempted to be resolved amicably in accordance with the conciliation procedure set forth.
- ii. The Parties agree to use their best efforts for resolving all Disputes arising under or in respect of this RFP promptly, equitably and in good faith, and further agree to provide each other with reasonable access during normal business hours to all non-privileged records, information and data pertaining to any Dispute.

14.1 Conciliation

In the event of any Dispute between the Parties, either Party may call upon the Authority to mediate and assist the Parties in arriving at an amicable settlement thereof. Failing mediation by the Authority or without the intervention of the Authority, either Party may require such Dispute to be referred to Managing Director of the Authority and the Chairman of the Board of Directors of the Selected Agency for amicable settlement, and upon such reference, the said persons shall meet no later than 7 (seven) days from the date of reference to discuss and attempt to amicably resolve the Dispute. If such meeting does not take place within the 7 (seven) day period or the Dispute is not amicably settled within 15 (fifteen) days of the meeting or the Dispute is not resolved as evidenced by the signing of written terms of settlement within 30 (thirty) days of the notice in writing or such longer period as may be mutually agreed by the Parties, either Party may refer the Dispute to arbitration in accordance with the provisions of the RFP.

14.2 Arbitration

- a. In the event of any question, dispute or difference arising under this agreement or in connection there-with (except as to the matters, the decision to which is specifically provided under this agreement), the same shall be referred to the sole arbitration of the Principal Secretary Tourism, Government of Madhya Pradesh, Bhopal.
- b. The arbitrator may from time to time with the consent of both the parties enlarge the time frame for making and publishing the award. Subject to the aforesaid, Arbitration and Conciliation Act, 1996 and the rules made there

under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause. The venue of the arbitration proceeding shall be the office of Principal Secretary Tourism, Government of Madhya Pradesh, Bhopal or such other places as the arbitrator.

15. Redressal of Public Grievances

- 15.1 The Selected Agency shall maintain a complaints office at the Project Facility where it shall keep a register (the "Complaint Register") open to the officials of the Authority and Users at all times for recording of complaints by such persons (the "Complainant"). Information relating to the availability of and access to the Complaint Register shall be prominently displayed by the Selected Agency at the Project Facility so as to bring it to the attention of all Users.
- 15.2 The Complaint Register shall be securely bound and each page thereof shall be duly numbered. It shall have appropriate columns including the complaint number, date, name and address of the Complainant, substance of the complaint and the action taken by the Selected Agency. Immediately after a complaint is registered, the Selected Agency shall give a receipt to the Complainant stating the date and complaint number.
- 15.3 Without prejudice to any provisions of the RFP, the Authority may, in consultation with the Selected Agency, specify the procedure for making complaints in electronic form and for responses thereto.
- 15.4 The Selected Agency shall inspect the Complaint Register every day and take prompt and reasonable action for redressal of each complaint. The action taken shall be briefly noted in the Complaint Register and a reply stating the particulars thereof shall be sent by the Selected Agency to the Complainant under a certificate of posting.
- 15.5 Within 7 (seven) days of the close of each month, the Selected Agency shall send to the Authority and to the Authority a true photocopy each of all the pages of the Complaint Register on which any entry has been recorded during the course of such month, and upon perusal thereof, the Authority may, in its discretion, advise the Selected Agency to take such further action as the Authority may deem appropriate for a fair and just redressal of any grievance. The Selected Agency shall consider such advice and inform the Authority of its decision thereon, and if the Authority is of the opinion that the Complainant is entitled

to further relief, it may refer the matter to the competent forum for its disposal in accordance with Applicable Law, and advise the Complainant to pursue the complaint at his own risk and cost.

16. Entirety

This RFP and the Annexures together constitute a complete and exclusive statement of the terms of the agreement between the Parties on the subject hereof, and no amendment or modification hereto shall be valid and effective unless such modification or amendment is agreed to in writing by the Parties and duly executed by persons especially empowered in this behalf by the respective Parties. All prior written or oral understandings, offers or other communications of every kind pertaining to this RFP are abrogated and withdrawn. For the avoidance of doubt, the Parties hereto agree that any obligations of the Selected Agency arising from the Request for Proposals shall be deemed to form part of this RFP and treated as such.

17. Severability

If for any reason whatever, any provision of this RFP is or becomes invalid, illegal or unenforceable or is declared by any court of competent jurisdiction or any other instrumentality to be invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions shall not be affected in any manner, and the Parties will negotiate in good faith with a view to agreeing to one or more provisions which may be substituted for such invalid, unenforceable or illegal provisions, as nearly as is practicable to such invalid, illegal or unenforceable provision. Failure to agree upon any such provisions shall not be subject to the Dispute Resolution Procedure set forth under this RFP or otherwise.

18. Successors and assigns

This RFP shall be binding upon, and inure to the benefit of the Parties and their respective successors and permitted assigns.

19. Notices

Any notice or other communication to be given by any Party to the other Party under or in connection with the matters contemplated by this RFP shall be in writing and shall:

- a. in the case of the Selected Agency, be given by facsimile or e-mail and by letter delivered by hand to the address given and marked for attention of the person set out below or to such other person as the Selected Agency may from time to time designate by notice to the Authority; provided that notices or other communications to be given to an address outside Bhopal may, if they are subsequently confirmed by

sending a copy thereof by registered acknowledgement due, air mail or by courier, be sent by facsimile or e-mail to the number as the Selected Agency may from time to time designate by notice to the Authority.

Attention:

{Designation:

Address:

Fax No:

Email:}

- b. in the case of the Authority, be given by facsimile or e-mail and by letter delivered by hand at the address given below and be addressed to Managing Director, M. P. Tourism Board, Bhopal, Madhya Pradesh with a copy delivered to the Authority Representative or such other person as the Authority may from time to time designate by notice to the Selected Agency; provided that if the Selected Agency does not have an office in ----- it may send such notice by facsimile or e-mail and by registered acknowledgement due, air mail or by courier.

{Address:

Fax No:

Email:},

And

- c. any notice or communication by a Party to the other Party, given in accordance herewith, shall be deemed to have been delivered when in the normal course of post it ought to have been delivered and in all other cases, it shall be deemed to have been delivered on the actual date and time of delivery; provided that in the case of facsimile or e-mail, it shall be deemed to have been delivered on the working day following the date of its delivery.

20. Language

All notices required to be given by one Party to the other Party and all other communications, Documentation and proceedings which are in any way relevant to this RFP shall be in writing and in English language.

21. Counterparts

This RFP may be executed in two counterparts, each of which, when executed and delivered, shall constitute an original of this RFP.

ANNEXURE - I
Letter Comprising the Bid

Ref.

Date:

To,
The Managing Director
Madhya Pradesh Tourism Board, Lily Trade Wing,
6th Floor, Jehangirabad Bhopal - 462008

Sub: - Request for proposal for organizing "International Adventure Aero Sports Tourism Festival" in Madhya Pradesh

Dear Sir,

Being duly bidder to represent and act on behalf of _____
(hereinafter referred as the "**Bidder**"), and having reviewed and fully understood all of the qualification requirements and information provided, the undersigned hereby expresses its interest and apply for qualification for undertaking the Work: Request for Proposal for organizing "International Adventure Aero Sports Tourism Festival" in the state of Madhya Pradesh."

We are enclosing our Bid, in conformity with the terms of the RFP, and furnishing the details as per the requirements of the Bid Document, for your evaluation.

The undersigned hereby also declares that the statements made and the information provided in the Proposal is complete, true and correct in every detail.

We confirm that the application is valid for a period of 5 years from the due date of submission of application and is unconditional. We hereby also confirm the following:

The Proposal is being submitted by M/s *... (name of the Bidder, in accordance with the conditions stipulated in the RFP.

We have examined in detail and have understood the terms and conditions stipulated in the RFP Document issued by MPTB (hereinafter referred as the "**Authority**") and in any subsequent communication sent by Authority.

We agree and undertake to abide by all these terms and conditions stipulated in the RFP.

Our Proposal is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from Authority and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal.

We confirm that we have studied the provisions of the relevant Indian laws and regulations required to enable us to prepare and submit this Proposal for undertaking the Project, in the event that we are selected as the Preferred Bidder.

We certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitration tribunal or a judicial authority or judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.

I/ We declare that:

- a. I/We have examined and have no reservations to the Bidding Documents, including any Addendum issued by the Authority; and
- b. I/We do not have any conflict of interest in accordance with the RFP document; and
- c. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP document, in respect of any RFP or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any government, Central or State; and

I hereby certify that we have taken steps to ensure that in conformity with the provisions of the RFP, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice;

I/We understand that the Authority may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the

Bidders to Bid for the Project, without incurring any liability to the Bidders

I/We further certify that in regard to matters relating to security and integrity of the country, we, have not been convicted by any Court of Law or indicted or adverse orders passed by the regulatory authority which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of community.

I/We further certify that in regards to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by the Court of Law.

I/We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors/ Managers/ employees.

I/We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the Bidders, or in connection with the Bidding Process itself, in respect of the above-mentioned Project and the terms and conditions

The information submitted in our Proposal is complete, is strictly as per the requirements

In the event of me being declared as the Preferred Bidder, I agree to enter into a Authorization Agreement in accordance with the draft that has been provided to me prior to the Bid Due Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.

I/We have studied all the Bidding Documents carefully and also surveyed the project details. We understand that except to the extent as expressly set forth in the Agreement, we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or concerning or relating to the Bidding Process including the award of Authorization.

The amount has been quoted by me/ after taking into consideration all the terms and conditions stated in the RFP, our own estimates of costs and after a careful assessment of the identified locations of the proposed centers and all the conditions

that may affect the Bid.

I/We agree and understand that the Bid is subject to the provisions of the Bidding Documents. In no case, I shall have any claim or right of whatsoever nature if the Project / Authorization is not awarded to me or our Bid is not opened or rejected.

I/We agree and undertake to abide by all the terms and conditions of the RFP document, which inter alia includes payment of Project Development Expenses and furnishing of the Performance Security to the Authority in the manner provided in respect thereof in the RFP.

I/We confirm that all the terms and conditions of the Proposal are firm and valid for acceptance for a period of 5 years from the Proposal Due Date.

I/We agree and undertake to abide by all the terms and conditions of the RFP document. In witness thereof, I submit this Bid under and in accordance with the terms of the RFP document.

Thanking You,

Yours Sincerely, Date:

Place: _____

For and on behalf of: (name of the Bidder and the Company Seal)

Signature: (Bidder Representative & Signatory)

Name of the Person: Designation

ANNEXURE - III**RFP for organizing International Adventure Aero Sports Tourism Festival" in Madhya Pradesh.**

Sr. No.	Particulars	Page No.	Remarks/ Details
1	Name of Agency/ Applicant		
2	Details about office of agency:		
	Address:		
	Phone No:		
	Fax:		
	E-Mail ID:		
	Website:		
	Contact person:		
	Mobile No. and contact person:		
3	Details about registered office of Applicant and Contact No.		
4	Status of Applicant [Partnership firm/ Pvt. Ltd. Co. / Public Ltd Co.]		
5	Details about Director/Partners List to be attached		
6	Copy of Memorandum to be attached		
7	Total experience of applicant [No. of years]		
8	Certified copy of the Turnover of Agency/ Applicant during last financial three years		
9	P.A.N. No. (Copy to be attached)		
10	Goods and Service Tax (GST) Registration No. (Copy of certificate to be attached)		
11	ATOAI/ ATTA member or Empanelment Tourism department/ board or experience of organizing international aero sports festival. (MPTB will consider if agency organized any aero sports related event in partnership with other agency or relevant)		
12	Details of RFP Fees attached		
13	Details of EMD attached		

A N N E X U R E I V
D E C L A R A T I O N

- 1) I / We have read the instructions appended to the Pro forma and I/We understand that if any false information is detected at a later date, any contract made between ourselves and MPTB on the basis of the information given by me/us can be treated as invalid by the MPTB and I / We will be solely responsible for the consequences.
- 2) I/We agree that the decision of MPTB in selection of agency will be final and binding to me/us.
- 3) All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.
- 4) I / We agree that I / We have no objection if enquiries are made about the work listed by me/ us here in above and/ or in the accompanying sheets.

Place.

Date.

SIGNATURE:

Name & Designation & seal of the Company:

Annexure V

Statement of Legal Capacity

(To be forwarded on the letterhead of the Bidder)

Date:

To,
The Managing Director
Madhya Pradesh Tourism
Board, Lily Trade Wing,
6th Floor, Jehangirabad Bhopal - 462008
Madhya Pradesh, India

Sub: Bid for Proposal for organizing "International Adventure Aero Sports Tourism Festival" in the state of Madhya Pradesh."

Dear Sir,

We hereby confirm that we satisfy the terms and conditions laid out in the RFP document.

We have agreed that (insert individual's name) will act as our representative and has been duly bidder to submit the RFP.

Further, the bidder signatory is vested with requisite powers to furnish such letter and authenticate the same.

Thanking you,

Yours faithfully,

For and on behalf of Bidder signatory

Annexure VI

Power of Attorney for signing of Application

Know all men by these presents, We _____ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and bidder Mr./ Ms (name), son/daughter/wife of and presently residing at _____, who is presently employed with us and holding true and lawful attorney (hereinafter], as our referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Bid for the ***** Project*s+ proposed or being developed by the ***** (the "Authority") including but not limited to signing and submission of all applications, bids and other documents and writings, participate in Pre-Applications and other conferences and providing information/ responses to MPTB, representing us in all matters before MPTB, signing and execution of all contracts including the Authorization Agreement and undertakings consequent to acceptance of our bid, and generally dealing with MPTB in all matters in connection with or relating to or arising out of our bid for the said Project and/ or upon award thereof to us and/or till the entering into of the Authorization Agreement with MPTB.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS Day of __, 20**

For -----
(Signature)

(Name, Title and Address)

Witnesses:

1 [Notarized]

2 Accepted

(Signature)

(Name, Title and Address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.

Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/ power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued.

Annexure VII

**RFP FOR SELECTION OF CREATIVE & EVENT AGENCY FOR ORGANISATION OF
“INTERNATIONAL ADVENTURE AERO SPORTS TOURISM FESTIVAL” IN THE
STATE OF MADHYA PRADESH.”**

EXPERIENCE IN RELATED ACTIVITIES

S. No.	EVENT - NAME	DATE	PLACE	SUPPORTING DOCUMENT ENCLOSED	COST OF PROJECT

FOOTNOTE:

For the purpose of marking, only those events, managed by the EMA for the past five financial years, will be considered which are supported by documentary evidence like copies of agreements, work orders, letter of intent, completion certificates, etc. The documents should be duly notarized and submitted along with the above proforma.

Signature & Seal of the Bidder

Date:

Annexure VIII

FINANCIAL BID LETTER & FORMAT FOR FINANCIAL OFFER

To,
The Managing Director,
Madhya Pradesh Tourism Board,
6 Floor, Lily Trade Wing, Jehangirabad,
Bhopal, Pin code - 462008

Sub: Financial Bid for Request for Proposal for organizing "International Adventure Aero Sports Tourism Festival" in the state of Madhya Pradesh."

Dear Sir,

In response to the tender document no. 276/MPTB/Adv/2022 **Work: Request for Proposal for organizing "International Adventure Aero Sports Tourism Festival" in the state of Madhya Pradesh."**

I hereby quote the lump sum Price Bid as under which will be valid for 5 year events.

S.N.	Particular	Detail	Amount (GST extra as applicable)
1	Infrastructure cost like stage, counters, seating arrangements, stalls, carpeting, entry gate, barricading, venue branding, service tents, food zone, waiting area, sound system, general lights, generators etc.	Per Location Event Cost	
2	Inaugural Program		
3	Grand Cultural Evening		
4	Air Based Joyrides for the visitors (air safari, helicopter ride, kite safari or other air based activity)		
5	Hot Air Ballooning	Cost for min 10 units per location	
6	Para motoring / Power Hang Gliders		
7	Aero modeling / Radio control flying		
8	Sky diving	Per Location Event Cost	
9	Felicitatation ceremony		
10	Live Music		
11	Marketing and Promotion		
A. Total amount (Sum of the amount from Sl. No.1 to Sl. No. 11) to conceptualize; execute the event as per the scope of work for the event in FY 2022-23.			Rs...../-

Note: The amount specified at "A" above shall be considered as the financial quote of the bidder on which the bidder has to submit the 10% performance security of the total value of the contract for five years.

- i. We have gone through the Tender document and have understood and agree to the terms and conditions as mentioned in this Document.
- ii. We declare that the information stated above and enclosed is complete and absolutely correct and any error or omission therein, accidental or otherwise, as a result of which our Bid is found to be non- responsive, will be sufficient for the Authority to reject our Bid and forfeit our EMD in full. I abide by the above offer/quote and terms & conditions of the tender document and the LOA if the Authority selects us as the Preferred Bidder.

FOR AND ON BEHALF OF SIGNATURE

Signature & Seal of the Bidder

Date

Annexure IX

Draft Agreement for Selection of Agency for " International Adventure Aero Sports Tourism Festival" in the state of Madhya Pradesh."

THIS Contract ("Agreement") is made on this the <***> day of <***> 20... at <***>, India.

BETWEEN

Madhya Pradesh Tourism Board (FIRST PARTY), a company incorporated under Section 8 of The Companies Act, 2013, having its Registered Office at 6th Floor, Lily Trade Wing, Jahangirabad Bhopal- 462008, Madhya Pradesh having CIN: U75302MP2017NPL043078, herein after referred to as "MPTB/ Authority or First Party (Which expression shall unless excluded by or repugnant to the subject or context thereof include its successors and assigns) of the One part through its authorized signatory Mr.

AND

....., a Company incorporated under having its registered office at hereinafter referred to as the " Service Provider" or SECOND PARTY (which expression shall unless excluded by or repugnant to the subject or context thereof include its successors and assigns) of the OTHER PART through its authorized signatory Mr. , as Director.

Where As:

A) FIRST PARTY had invited proposals vide RFP Notice No-..... Dated for "Selection of Agency for International Adventure Aero Sports Tourism Festival in the state of Madhya Pradesh" subject to and on the terms and conditions contained in the RFP document.

B) After evaluation of the Bids so received, FIRST PARTY had accepted the Bid of " " and issued Letter of Intent No dated, to it and received a confirmation from agency on

NOWTHEREFORE, inconsideration of the mutual covenants, promises, assurances, representation MPTB visions set for therein, the Parties here to agree as follows:

1. In this Contract words and expressions shall have same meanings as are respectively assigned to them in the Conditions of the RFP Notice No-..... Dated referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Contract, viz.:

SL No.	Document
i.	RFP dated <<***>> issued by MPTB for <<Name of RFP>> along with Schedules and Annexures;
ii.	All the subsequently issued corrigendum/ addendum and Pre bid Response
iii.	Technical and financial proposal submitted by the successful bidder, to the extent they along with subsequently issued clarifications furnished by the Successful Agency in response to the RFP, to the extent they are not inconsistent with any terms of the RFP.
iv.	Letter of Intent (LOI) issued <<date>> to the Successful Bidder

- I. Service Provider hereby covenants with MPTB to provide the services and to remedy defects therein in conformity in all respects as per the provisions of the RFP Document and subsequent corrigendum.
- II. In case of ambiguities or discrepancies within any clause of the RFP, the following shall apply:
 - a. between two or more Clauses, the provisions of a specific Clause relevant to the issue under consideration shall prevail over those in other Clauses;
 - b. between any value written in numerals and that in words, the latter shall prevail.
- III. IN WITNESS WHEREOF the parties hereto have signed this Contract on the date and year respectively mentioned against their signature.
Signature on behalf of the <<MPTB>>

(_____)

Name:

Designation:

Signature on behalf of <<Successful Bidder>>

(_____)

Name:

Designation:

DATE:

WITNESSED BY:

Name

Address

Signature

- 1.
- 2.